

***SADDLEWORTH & LEES DISTRICT EXECUTIVE  
Agenda***

Date Thursday 9 October 2014

Time 7.30 pm

Venue Uppermill Civic Hall, Lee Street, Uppermill, OL3 6AE

- Notes
1. DECLARATIONS OF INTEREST - If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Lori Hughes at least 24 hours before the meeting.
  2. CONTACT OFFICER for this Agenda is Lori Hughes Tel. 0161 770 5151 or email [lori.hughes@oldham.gov.uk](mailto:lori.hughes@oldham.gov.uk)
  3. DISTRICT CO-ORDINATOR is Lisa MacDonald, tel. 0161 770 5195 or email [lisa.macdonald@oldham.gov.uk](mailto:lisa.macdonald@oldham.gov.uk)
  4. PUBLIC QUESTIONS - Any member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer no later than 15 minutes prior to the commencement of the meeting.

**MEMBERSHIP OF THE SADDLEWORTH & LEES DISTRICT EXECUTIVE IS AS FOLLOWS:**

Councillors A. Alexander (Vice-Chair), Harkness, Heffernan, Hudson, Kirkham, Klonowski, McCann, Sedgwick (Chair) and Sheldon

Item No

1 Apologies For Absence

2 Urgent Business

Urgent business, if any, introduced by the Chair

3 Declarations of Interest

To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.

4 Public Question Time

To receive Questions from the Public, in accordance with the Council's Constitution.



5 Minutes of Previous Meeting (Pages 1 - 4)

The Minutes of the Saddleworth and Lees District Executive held on Thursday, 24<sup>th</sup> July 2014 are attached for approval.

6 Centenary Fields (Pages 5 - 24)

7 Review of Community Toilet Scheme (Pages 25 - 32)

8 Budget Report (Pages 33 - 58)

9 Petitions (Pages 59 - 60)

This is a standing item regarding Petitions received relating to the Saddleworth and Lees District Executive area for consideration by the District Executive in accordance with the Council's Petition Scheme. One petition has been received.

10 Date and Time of Next Meeting

The date and time of the next Saddleworth and Lees District Executive will be Thursday, 27th November 2014 at 7.30 p.m.



**Present:** Councillor Sedgwick (Chair)  
Councillors A. Alexander (Vice-Chair), Harkness, Heffernan,  
Hudson, Kirkham, Klonowski, McCann and Sheldon

Also in Attendance:

Michele Carr	AED Neighbourhoods, Housing and Planning
Lori Hughes	Constitutional Services
Christine Wilson	Community Development Officer

## 1 **APOLOGIES FOR ABSENCE**

There were no apologies for absence received.

## 2 **URGENT BUSINESS**

The Chair agreed one item of Urgent Business. Cabinet had approved at its meeting on 21<sup>st</sup> July the allocation of £100,000 for investment in Lees Centre. The District Executive were requested to agree to a Review Panel, whose membership would include local Ward Members, for the consideration of grant applications.

**RESOLVED** that the three Saddleworth West and Lees Ward Members be appointed to the Lees District Centre Review Panel.

## 3 **DECLARATIONS OF INTEREST**

Councillor Sheldon declared a personal and pecuniary interest at Item 7 by virtue of the fact that he owns two businesses in Saddleworth. He took no part in the vote thereon.

## 4 **PUBLIC QUESTION TIME**

There were no public questions received.

## 5 **MINUTES OF PREVIOUS MEETING**

**RESOLVED** that subject to the following amendment the minutes of the Saddleworth and Lees District Executive meeting held on 19<sup>th</sup> June 2014 be approved as a correct record:

1. that Councillor Kirkham indicated that she did not agree that she would support the decision of the EFA.

## 6 **SADDLEWORTH 20 MPH SPEED LIMIT**

The Committee considered a report which sought the views on the proposal for the introduction of a 20 mph speed limit on residential roads within the borough. Unity Partnership had been asked investigate the introduction of the proposal following a motion to Council. The members were informed of the review

to date, 56 schemes were already in place which incorporated 20 mph zones, baseline accident data, road casualty data and physical measures deployed. There would need to be support and funding to be made available. Members were informed that speed limits would be posted on signs. Members questioned whether “A” roads could be part of the scheme. It was confirmed that they could if there were vulnerable users and cyclists a scheme could be supported. Members did requested no speed bumps as part of the proposals and proposed schemes should be outside schools, Cooper Street was highlighted.

**RESOLVED** that the District Executive supported the proposal for the implementation of a 20 mph speed restriction on residential roads.

7

### **COMMUNITY TOILET SCHEME**

The District Executive considered a report which requested funding towards the cost of the Community Toilets Scheme. The scheme was funded jointly by the Saddleworth Parish Council and the Saddleworth and Lees District Partnership in 2010-11. It was difficult to identify usage of the facilities under the scheme and if it represented value for money. It was noted that Saddleworth Parish Council had agreed to fund the scheme and a plan would be drawn up which included a review of the existing scheme and a residents survey to determine whether the scheme should be funded as part of the precept.

Councillor Sheldon abstained from the vote on this item.

#### **RESOLVED that:**

1. The decision on funding be deferred to October following the review by the Saddleworth Parish Council.
2. the cost of funding of the public toilets in the park be explored.

8

### **PETITION REQUEST**

The District Executive considered a report regarding a petition that requested residents only parking and speed restrictions on Stanley Street, Walkers Lane and Hollins Street, Springhead. The criteria for residents only parking was currently under review. The report noted that with prevailing accident records and volume and speed of traffic within the locations, it was not considered that traffic calming measures would have any impact on highway safety.

**RESOLVED** that no action be taken in respect of the Petitioner’s request.

9

### **BUDGET REPORT AND APPENDIX 1**

The District Executive gave consideration to a report which advised of the breakdown of expenditure during 2013/14, available budget for 2014/15 and potential budget commitments. Members queried the additional funding for winter maintenance in 2013/14 and asked for confirmation if this had been allocated toward Churchill Playing Fields.



Councillor Sheldon apologised to the District Executive for not presenting his personal and pecuniary interests to the meeting held on 14 November 2013 regarding Saddleworth School.

**RESOLVED that:**

1. the funding allocations made by the District Executive to date be noted.
2. the budget available for 2014/15 be noted.
3. the contribution of funding to the Community Toilets Scheme be deferred to a future meeting.
4. funding allocation for winter maintenance in 2013/14 be confirmed as being used for Churchill Playing Fields.
5. Councillor Sheldon's apology to the District Executive be accepted.

The meeting started at 7.32 pm and ended at 8.05 pm

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## SADDLEWORTH AND LEES DISTRICT EXECUTIVE

### CENTENARY FIELDS

Portfolio Responsibility: Neighbourhoods

Report Author: Glenn Dale, Group Manager – Environmental Services

Date: 9<sup>th</sup> October 2014

#### **What the issue is:**

Fields in Trust (FIT) have released a paper requesting organisations to submit an application for sites they wish to be considered for Centenary Fields to commemorate those that lost their lives in World War I.

#### **Recommendations:**

The District Executive is requested to:

- Consider sites in the Saddleworth and Lees District and recommend those sites they feel should be considered.
- Submit application forms for the chosen sites to Fields in Trust.

## **1. Background**

- 1.1 Fields in Trust (FIT) have released a paper requesting organisations to submit an application for sites they wish to be considered for Centenary Fields to commemorate those that lost their lives in World War I.

## **2. Issues for Discussion**

- 2.1 Fields in Trust are delivering a nationwide initiative in partnership with the Royal British Legion.
- 2.2 Centenary Fields aims to secure recreational spaces in perpetuity to honour the memory of the millions of people who lost their lives in World War I. Through this new programme landowners across the UK will be encouraged to dedicate at least one recreational space as a Centenary Field. This will commemorate this significant milestone in our history and create a tangible local legacy that will be valued by communities for generations to come. These spaces can include war memorial parks and playing fields given in memory of those who lost their lives, or other significant green spaces.
- 2.3 In order that we give consideration to those sites that we feel should be considered as a Centenary Field an application form must be completed. (See Appendix 1 attached.)
- 2.4 Fields in Trust have put together a range of frequently asked questions (Appendix II attached) that aims to inform landowners of the implications of the site becoming a Centenary Field.

## **3. Possible Sites**

- 3.1 The following sites have been raised as potential sites for an application to be submitted to Fields in Trust, although consideration could be given to other sites in Oldham that would meet the criteria if there is a desire to do so.
- Higher Memorial Park, Grafton Street, Failsworth (Appendix III)
  - Lower Memorial Park, Park Avenue, Failsworth (Appendix IV)
  - Shaw Memorial Gardens, Westway, Shaw (Appendix V)
  - Dobcross Memorial Garden, Wool Road, Dobcross (Appendix VI)
- 3.2 There are no minimum or maximum numbers of sites that can be applied for, however, decisions of the sites chosen to become Centenary Fields will be made by Fields in Trust.

## **4. Potential Costs**

The cost to Oldham will be registering the Centenary Deed at the Land Registry and possible solicitor's costs.



## **5. Recommendations**

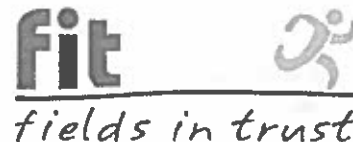
The District Executive is requested to:

- Consider sites in the Saddleworth and Lees District and recommend those sites they feel should be considered.
- Submit application forms for the chosen sites to Fields in Trust.

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# CENTENARY FIELDS APPLICATION FORM



You can type straight into the grey text fields or if completing a hard copy please use block capitals

## SITE DETAILS

Site Name:	Size:	Acres
Landowner Name:		
Category: Principal Local Authority <input type="checkbox"/>	Town, Parish, Community Council <input type="checkbox"/>	Other <input type="checkbox"/>
If land is held on charitable Trust, charity number:	CASC registration No. (if relevant):	
Street name (entrance):	Postcode (or that of nearest property):	
Town or Village:	County:	
Local Authority Area:	Website:	

## CONTACT DETAILS OF LANDOWNER

Name:	Position held:
Organisation Name:	
Contact Address for correspondence:	Postcode:
Telephone numbers: Daytime:	Mobile:
Email:	

## OTHER CONTACTS

<b>Main Contact for all ongoing correspondence (if different from the above)</b>	
Name:	Position held:
Organisation Name:	
Contact Address for correspondence:	Postcode:
Telephone numbers: Daytime:	Mobile:
Email:	
<b>Second point of contact (if relevant)</b>	<b>Legal representative (if relevant)</b>
Name:	Name:
Organisation:	Organisation:
Position held:	Position held:
Tel daytime:	Tel daytime:
Mobile:	Mobile:
Email:	Email:

## INFORMATION REQUIRED

### The following documents must accompany your application:

For registered land, the register of title dated within the last 12 months. Tick here to indicate this is included

Land Registry Number/s:

For unregistered land, the root of title. Tick here to indicate this is included

Suitable plan showing location and outline of the site marked in red  Scale 1:1250-2500 incl compass (north) point

To your knowledge are any leased areas to be included in the dedication? Yes  No  Not sure

If yes, please state the name of any leaseholders:

If yes, we will require a copy of the lease. Tick here to indicate this is included

## MAIN PURPOSE OF THE SITE *(please select one option that best describes the site)*

Country Park  Open Space  Recreation Ground  Woodland

Gardens  Park  Sports playing field  Walk/cycle trail

Nature Reserve  Play Area  Village Green  Memorial/remembrance garden

## SITE DESCRIPTION AND IMAGES

Please provide a description about the site, including its significance to WWI, which we will use to create a public profile *(maximum 150 words)*.

Please submit two images of the site electronically, stating the name of the site in the subject line. Images should be high resolution (400 x 300 pixels) in size. Tick here to indicate you are including these

## ACCESS

Please give details about how much public access there is at the site:

## IMPROVEMENT GRANTS

Give details of any grant funding secured to improve the site within the last five years.

If unknown then tick here

Grant awarding Body/ies	Improvement Project	Amount	Date

## USER GROUPS

### Friends of the Park group

Name of Friends Group:

Website:

Key Contact name:

Position held:

Email:

Telephone:

### List any organised groups or sports clubs that use the site on a regular basis

Name of Organisation:

Main sports/activities:

Website:

Key Contact name:

Position held:

Email:

Telephone:

Name of Organisation:

Main sports/activities:

Website:

Key Contact name:

Position held:

Email:

Telephone:

Name of Organisation:

Main sports/activities:

Website:

Key Contact name:

Position held:

Email:

Telephone:

*Please use a separate sheet for any additional user groups*

## FACILITIES AND ACTIVITIES

Please give an indication of the number and type of users of the site:

Please tick any regular activities that take place at the site:

Athletics	<input type="checkbox"/>	Croquet	<input type="checkbox"/>	Netball	<input type="checkbox"/>	Skateboarding	<input type="checkbox"/>
Archery	<input type="checkbox"/>	Cycling	<input type="checkbox"/>	Rounders	<input type="checkbox"/>	Softball	<input type="checkbox"/>
Bowling	<input type="checkbox"/>	Football	<input type="checkbox"/>	Rugby League	<input type="checkbox"/>	Tennis	<input type="checkbox"/>
Cricket	<input type="checkbox"/>	Hockey	<input type="checkbox"/>	Rugby Union	<input type="checkbox"/>		

Other, please specify:

Please insert the number of each facility type located at the site:

Grass football pitches	_____	Cricket square	_____	BMX / bike track	_____
Grass rugby pitches	_____	Athletics track	_____	Skateboarding area	_____
Artificial sports pitches	_____	Bowling green	_____	Outdoor gym	_____
Tennis courts	_____	Play area	_____	Outdoor lido	_____
Multi Use Games Area	_____	Pavilion or Hall	_____	Marked walk/run route	_____

Does the site have Green Flag status? Standard  Community  Heritage  No

If you are interested in finding out more from Green Flag please email: [greenflagwards@keepbritaintidy.org](mailto:greenflagwards@keepbritaintidy.org)

Give details of any key events that take place at the site:

List any local schools that use the site on a regular basis:

## APPROVAL

Please give details of any approval process that you are required to go through internally in order to progress your application for protection:

*Please note if your application is accepted we will use some of the information on our website and in our publications. We will not disclose contact details to any third party without your prior consent.*

**To apply for protection of your site as a Centenary Field, please return your completed form and attachments by email to [centenaryfields@fieldsintrust.org](mailto:centenaryfields@fieldsintrust.org) or post to: Fields in Trust, 2<sup>nd</sup> Floor, 15 Crinan Street, London N1 9SQ**





## CENTENARY FIELDS

### Frequently Asked Questions

#### 1. What is the initiative all about?

The Centenary Fields programme aims to protect at least one green space in every local authority area across England, Wales, Scotland and Northern Ireland to commemorate the centenary of World War I (WWI). These protected sites could be war memorial parks or recreation grounds, memorial gardens, parks and recreation grounds that contain war memorials or other valued green spaces. Safeguarding these sites will create a living UK-wide legacy in commemoration of the sacrifice made by those who lost their lives in WWI. Fields in Trust is working in partnership with the Royal British Legion to deliver the programme.

#### 2. Are you creating any new fields or are they all existing fields?

It is anticipated that the majority of fields protected through the Centenary Fields programme will already be in existence and will have a significant link to WWI. In some instances, where a suitable site is not already in existence, then local authorities may choose to mark the centenary of WWI by dedicating one of their flagship sites as a Centenary Field or by creating a completely new site.

#### 3. Is this just an exercise to rename existing fields?

No absolutely not! Fields in Trust exists to safeguard fields in perpetuity via a legal document called a deed of dedication. Decades of urban development have seen the stock of playing fields reduce substantially and once outdoor recreational spaces are lost to development they are lost for good. Safeguarding sites through the Centenary Fields programme and other Fields in Trust initiatives ensures that more parks, playing fields and other spaces will be available for future generations to enjoy.

#### 4. Who are you targeting with this initiative?

Fields in Trust and The Royal British Legion hope that the whole of the UK will support this initiative. Phase One of the campaign which started in April 2014 has been the approach to all first tier local authorities asking them to protect at least one suitable field in their area. Phase Two, scheduled to begin in November 2014, will be to approach Town and Parish Councils with the same request. We hope that all landowners will see the great benefits that protecting these spaces will have in terms of addressing some topical agendas around increasing physical activity, promoting social cohesion and improving the environment, alongside commemorating the Centenary of WW1 in a long-lasting way for their communities.

#### 5. Why should local authorities get involved with this initiative?

Dedicating a Centenary Field is a fitting way for local authorities to mark the centenary of WWI by commemorating the sacrifice of those who lost their lives in the conflict and ensuring that their communities benefit now and in the future from protected green spaces. The Centenary Fields programme is also a way of local authorities fulfilling the Armed Forces Community Covenant that the vast majority have signed up to.

#### 6. Is there a deadline for applications to the programme?

We want the network of protected fields to be established by November 2018, with all deeds of dedication signed by this time. Any sites where the deed is not signed by this time will not become Centenary Fields.

#### 7. How is a site defined for this programme and what criteria need to be met?

A site could be a war memorial park or recreation ground, memorial garden, park or recreation ground that contains a war memorial or other valued green spaces. If there isn't a war memorial on the site then it must have some significance to WW1, for example it could be playing a key role in the local WW1 commemorations. As time goes on there will undoubtedly be some good examples of how sites are connected with WW1, and these will be promoted as applicable.

Each application will be assessed through a site visit but as a minimum, the following criteria must be met:



**14. Can a site retain its current name or does it have to be renamed the Centenary Field?**

It is not necessary for the sites involved in the programme to change their names. We are very aware that so many sites already have names that are instantly recognisable within the community through their long usage. The site would acquire Centenary Fields *status*, and receive and display signage associated with this which would ensure there was no requirement for any actual name change. The King George V Fields are a good template for this. Many local authorities will be familiar with the King George V Fields in their area still being known by other names, whilst also having the King George V plaques at their entrances.

**15. Will protected sites be provided with any signage to show they are a Centenary Field?**

Every site will receive a commemorative plaque to display on the site. The plaques will have provision for the name of the site and/or the name of the landowner or the geographical location.

**16. Will the specific site always be protected?**

Fields in Trust does accept that on rare occasions communities change and land use changes accordingly. Parts of sites, or very rarely, whole sites can therefore be disposed of provided the disposal is of clear advantage to, and in the best interests of, the community from a recreational perspective. The criteria which Fields in Trust applies to replacement facilities are that they should be of:

- at least equal size
- better quality
- serving the same community in terms of catchment area.

Additionally, and very importantly, the entire proceeds of any disposal should normally be re-applied to new sport, recreation and/or play facilities, with priority given to outdoor before indoor facilities

**17. Is there a limit to the number of applications/successful applicants from a region/area?**

There is no quota per area, and the programme is not competitive between landowners. Each application will be judged against the criteria on its own merits.

**18. Is there any funding available for Centenary Fields?**

There is no funding at present, but Fields in Trust is currently fundraising for the programme and will promote any funding programme when possible.

**19. Are sites which have a WWI memorial that are already protected as QEII Fields eligible to be put forward for the Centenary Fields programme?**

No these sites are already protected and therefore would not be eligible to become Centenary Fields. The programme aims to increase the amount of playing fields, recreation grounds and parks protected by Fields in Trust. We are looking for a way to acknowledge the fact that these sites have a link with WW1 and will provide more information in due course.

**20. We have a Memorial park with a WWI memorial and would like to get it put on the official register of memorials, how can we do this?**

This is something that involvement with the Centenary Fields will facilitate through Fields in Trust's partnership with the War Memorials Trust. At the site visit the correct information will be collected to ensure that this valuable resource is enhanced.

**21. How can the public support the initiative?**

The public can support Centenary Fields by encouraging their local authority to safeguard a green space as part of the campaign, could get involved with a 'Friends of' group linked with a protected site and, if they wish, by making donations to the programme.

For more information on Centenary Fields please go to [www.fieldsintrust.org](http://www.fieldsintrust.org)



**Home** **Draw**

**Display**

OS Data

Raster Data

Assets

Assets\_BW

Wards 2004

Addresses

Adopted

Highways

**Thematic**

--- Select A Theme ---

**Searches**

**Address Search**

All mandatory questions answered

**Map**

1:4516 | 1027 x 511 (m) | XYMin: 389611,401468 XYMax: 390638,401979 | X=389630 Y=401720

**Overview**

**Info**

Addresses	
Zoom to	FULL ADDRESS
<input type="checkbox"/>	HIGHER MEMORIAL PARK FAILSWORTH
Show All Results	UPRN
	422000115353
	#482000448560



APPENDIX IV

APPENDIX IV

**Home** | **Draw**

**Display**

OS Data

Raster Data

Assets

Assets\_BW

Wards 2004

Addresses

Adopted

Highways

**Thematic**

--- Select A Theme ---

Window Area | 1:3568 | 811 x 404 (m) | XYMin: 388377,401470 XYMax: 389188,401673 | X=388483 Y=401871

**Searches** 1/2

Address Search

Type in street name

**Overview**

**Info**

LOWER MEMORIAL PARK  
FAIRSWORTH



**Home** **Draw**

**Display**

OS Data

Raster Data

Assets

Assets\_BW

Wards 2004

Addresses

Adopted

Highways

**Thematic**

--- Select A Theme ---

**Searches**

**Address Search**

All mandatory questions answered

**Overview**

**Info**

Addresses	
Zoom to	MENDIAL GARDENS - SHAW
Show All Results	
UPRN	422000115353
	6482000408998

Pan

1:2136

486 x 242 (m)

XYMin: 393507,408634 XYMax: 393992,408875

X=393514 Y=408684





APPENDIX VI

APPENDIX VI

**Home** **Draw**

**Display**

OS Data

Raster Data

Assets

Assets\_BW

Wards 2004

Addresses

Adopted

Highways

**Thematic**

--- Select A Theme ---

**Searches**

Address Search

All mandatory questions answered

**Overview**

**Info**

Addresses	
Zoom to	FULL ADDRESS
	MEMORIAL GARDEN - DOBLOSS
Show All Results	
	UPRN
	422000124690
	1428000480232

Window Area | 1:1007 | 229 x 114 (m) | XYMin: 398983.406520 XYMax: 399213.406634 | X=398990 Y=406634



## **SADDLEWORTH AND LEES DISTRICT EXECUTIVE**

### **REVIEW OF THE COMMUNITY TOILET SCHEME**

Portfolio Holder: Neighbourhoods

Report Author: Christine Wilson, Community Development Officer

Date: 9<sup>TH</sup> October 2014

#### **Purpose of Report**

To provide an update to the Saddleworth and Lees District Executive of the Review of the Community Toilet Scheme by the Saddleworth Parish Council.

#### **Recommendations**

The District Executive is asked to consider whether it will provide any funding for the Community Toilet scheme and / or towards the funding of the Wade Row toilets.

## **Current Position**

The Parish Council has undertaken a review of the Community Toilet Scheme and has agreed:

1. The Parish Council will fund the current Community Toilet scheme until 31<sup>st</sup> December 2014, with the exception of The Granby which will be removed from the scheme from 30<sup>th</sup> September and replaced by the Commercial.
2. The current scheme will be terminated on 31<sup>st</sup> December 2014. A revised scheme will be introduced from 1<sup>st</sup> January 2015. The following premises will be included on the scheme:
  1. Saddleworth Craft Co-operative - Delph
  2. Ram's Head – Denshaw
  3. The Swan – Dobcross
  4. Diggle Hotel – Diggle
  5. The Little Shop – Uppermill
  6. The Commercial – Uppermill

Each premise would receive an annual fee of £600. The current signage will be up-dated with some advance signage provided.

3. The estimated cost of the proposals in the current financial year is £7,400, including £200 for signage. The ongoing annual cost is £3,600.
4. The Parish Council supports the principle that the Wade Row toilets should be kept open. It will consider taking over their management once all the relevant information is available.
5. The Parish Council review is attached as Appendix A

## **Recommendation**

The District Executive is asked to consider whether it will provide any funding for the Community Toilet scheme and / or towards the funding of the Wade Row toilets.

**Saddleworth Parish Council**  
**Review of the Community Toilet Scheme**

1. Background

- 1.1 The first issue to be addressed is whether the Parish Council should provide funding for public toilets. The provision of public toilets varies massively across the country. Section 87 of the Public Health Act gives local authorities a power to provide public toilets, but does not impose a duty to do so.
- 1.2 In November 2007 the Finance & General Purposes Committee agreed that **“there was a need to improve the quality of toilets in Saddleworth and that the Council needed to look at the possibility of paying cafes to allow the public to use their toilets.”**
- 1.3 In March 2008 the Department for Communities and Local Government produced a Strategic Guide entitled Improving Public Access to Better Quality Toilets. A number of options were identified including leasing by private operators, sponsorship or a Community Toilet scheme that operates in some council areas, particularly Richmond-on-Thames. **The Environment Sub-committee in April 2008 agreed that “public toilet provision should form part of a tourism strategy, and that the Council needed to discuss with Oldham MBC how it can be advanced, Pubwatch and the Saddleworth Business Association need to be involved.”**
- 1.4 The Parish Plan Questionnaire in 2008 included the following:  
***The Parish Council should fund the provision of good public toilet facilities in key locations in Saddleworth by an increase in the precept (Parish Council tax) of perhaps £5 per household per year.***  
  
The responses were - Strongly agree 25.62%, Agree 37.56%, No opinion 9.45%, Disagree 18.33%, Strongly disagree 9.04%.
- 1.5 Following the responses, the Environment Sub-committee in April 2009 agreed that the Council should look at a Community Toilet scheme and other options including automatic toilets, staffed toilets and possible funding sources.
- 1.6 A letter was sent to all cafes and pubs in Saddleworth and Lees to identify the level of support for the introduction of a Community Toilet scheme. Attempts were also made to identify the estimated running costs of opening the public toilets in Delph.
- 1.7 A number of positive responses were received with only one negative one. Discussions then took place with Peter Rafferty, (OMBC Head of Street Scene), Imogen Fuller (OMBC Principal Regeneration Officer) and Lisa MacDonald (OMBC Saddleworth & Lees Area Manager) to agree how to progress a Community Toilet

Scheme in Saddleworth and Lees. A briefing paper was submitted to the Environmental Sub-committee and District Partnership on setting up and running a scheme which could potentially become borough-wide. A working group comprising Councillors Begley, Cullen and Franklin was formed to formulate a proposal to the considered by the Parish Council and District Partnership.

## 2 Current scheme

- 2.1 Premises that had expressed an interest in participating in the scheme were contacted and asked to supply details of their opening hours and available facilities. The premises were inspected by Ian Meynell (OMBC Saddleworth & Lees Street-scene Manager) and the working group decided which premises to include in a pilot scheme. It was agreed that each premise would display a sign which would include "You're Welcome to use our facilities", symbols to show the facilities available and the Saddleworth Parish Council and Oldham Council logos. The aim was to provide a facility in each village / locality.
- 2.2 The fees range between £600 and £900. The fee is based on the number of hours that the toilets are available between 10 am and 8 pm and the facilities available. The basic fee of £600 is paid to establishments who have basic toilets which are available for at least 40 hours during the day-time. An additional £100 is paid to establishments with longer opening hours. The current agreement states that extra funds are available if premises have facilities for the disabled and baby changing, an additional £200 is paid to these establishments.
- 2.3 The pilot scheme in March 2010 comprised:
  - Saddleworth Craft Co-operative – Delph
  - Ram's Head – Denshaw
  - Swan – Dobcross
  - Diggle Hotel – Diggle
  - Three Crowns – Austerlands
  - Royal George – Greenfield
  - The Little Shop – Uppermill
- 2.4 A further four premises were added to the scheme:
  - The Granby – Uppermill – May 2010
  - The White Hart – Lydgate – August 2010
  - The Old Bell – Delph – December 2010
  - The Roebuck Inn – Strinesdale - March 2011
- 2.5 The toilets outside the Brownhill Visitor Centre, which are available seven days a week and the one at the Civic Hall, which are available from Monday – Friday, are also designated as Community Toilets but receive no payment. The Museum was approached and offered funding to improve their ground floor toilet but refused to join the Community Toilet scheme
- 2.6 The scheme was jointly funded by the Parish Council and Saddleworth and Lees District Partnership in 2010 – 11. The signage and publicity was produced and funded from the Oldham Council Tourism budget.

- 2.7 In 2011 - 12 Oldham Council undertook a review of public toilets in the Borough and agreed to provide £5,000 to each District Partnership area to support Community Toilet schemes. The Parish Council and District Partnership each provided £1,600 to fund the scheme up to and including the 2013 – 14 financial year.
- 2.8 At the end of March 2014, the Parish Council was advised that the £5,000 Street-scene funding would not be available in 2014 -15 and no specific provision had been made for funding from the District Executive.
- 2.9 In April the Parish Council agreed to fund the existing scheme until the end of September and that a review of the Community scheme would be carried out.
- 2.10 The Environment Committee meeting in July agreed **to recommend to the Council that it continues to contribute to the funding the existing community toilet scheme until March 2015 during which time:-**
- a) a plan will be drawn up for a **Saddleworth Public Toilet scheme which includes a review of the existing community toilet scheme and incorporates a plan for the Wade Row public toilets,**
  - b) a detailed costing of what it will take to fund the revised scheme,
  - c) confirm whether OMBC is able to contribute to the future funding of the scheme, and
  - d) a survey of residents is carried out to determine whether the **Saddleworth community is prepared to fund the scheme as part of the precept. The District Executive will be asked to contribute towards the cost of the scheme in the current financial year.**
- 2.11 The Finance Committee on 21<sup>st</sup> July recommended deferring the decision until September. The District Executive meeting on 24<sup>th</sup> July considered the request for a £4,100 contribution towards the cost of the current scheme and deferred a decision until the completion of the Parish Council review.
- 2.12 The Parish Council on 28<sup>th</sup> July agreed to only accept recommendations a & b above. A Task and Finish group comprising the Parish Council members of the Environment Committee and the Chairman of the Finance Committee was formed to undertake the review.
3. Public Toilets in Saddleworth
- 3.1 There are currently three operational public toilets in Saddleworth, Wade Row in Uppermill and two at Dovestone, one in the main car park, the other at Binn Green.
- 3.2 The funding for the Wade Row toilets was withdrawn as part of the public toilet review in 2011 – 12. They have continued to operate on a limited basis being locked and unlocked by the Street-scene team.
- 3.3 It is anticipated that the Wade Row toilets will close in the near future and it has been suggested that the Parish Council could consider taking them over. There are four elements of costs associated with the operation of the toilets:
- a. staff time to open, close and clean the toilets
  - b. utility charges

- c. consumable materials
- d. repair and maintenance, including vandalism.

3.4 Information has now been obtained from Oldham Council about the likely costs of operating the toilets. Further discussions will be held with Carol Brown AED – Neighbourhoods to look at funding options, these will be reported to the relevant committees, as soon as they are available.

#### 4. Possible changes

4.1 The first decision that the Council needs to make is whether it wishes to provide funding for some toilet provision in Saddleworth.

4.2 The intention of the current scheme is to provide clean, safe and accessible public toilets in more convenient locations for residents and visitors. Consideration should be given to the suitability of the current locations. It is virtually impossible to determine how many people use each facility, it is, however, possible to look at the relative footfall in the vicinity of each premise.

1. **Saddleworth Craft Co-operative** – the premise is in the Centre of Delph
2. **Ram's Head** – Denshaw – adjacent to the Oldham Way walk and Pennine Bridleway and on the access road to and from the M62.
3. **The Swan** – Dobcross
4. **Diggle Hotel** – Diggle – The premise is near to the canal and footpaths
5. **Three Crowns** – Austerlands – on the A62.
6. **Royal George** – Greenfield - is close to footpath network.
7. **The Little Shop** – Uppermill – potential large footfall from visitors and families using King George V field.
8. **The Granby** – Uppermill – compliments service provided by The Little Shop opening into the evening.
9. **The White Hart** – Lydgate – on A669
10. **The Old Bell** – Delph – on A62
11. **The Roebuck Inn** – Strinesdale – , adjacent to footpaths.

4.3 The Commercial in Uppermill has approached the Parish Council about joining the scheme. Their opening hours and location would enhance the service in Uppermill.

4.4 The current fee is based on the available hours and range of facilities. It does not take into account the potential higher footfall at some premises, particularly those in Uppermill. Consideration should be given to changing the fee to more reflect the service provided.

#### 5. Funding

5.1 The scheme was initially funded jointly by the Parish Council and the equivalent of the District Executive and latterly with Street-scene. The marketing of the current scheme was carried out by the Oldham Council to ensure compliance with their corporate branding

5.2 Whilst joint funding reduces the call on the Parish Council precept it creates doubt about its continuity as it is dependent on District Executive budget pressures.



5.3 The current Parish Council budget provides a net budget of £1,600 to fund the Community Toilet Scheme. An increase in the funding would require savings to be identified in other budgets or a small increase in the precept. The additional cost of funding the existing scheme is £6,600 which, if all funded from the precept, would require an increase of 83p per year for a Band D precept payer.

## 6. Options

6.1 A letter has been received recently from a local resident praising the scheme and suggesting increased publicity in local publications and walking leaflets.

6.2 As explained above a Parish Council funded scheme would be more sustainable and would reflect the views and needs of the public of Saddleworth. It would be another example of the Parish Council providing a service. If the scheme was solely funded by the Parish Council, one-off funding should be made available for improved signage for the establishments.

6.3 A flat payment, in respect of available hours, facilities or potential usage, could be introduced. A fee of £600 to all the premises on the current scheme would reduce the cost to £6,600.

6.4 The number of premises on the scheme could be reduced, a basic scheme with each premise receiving a payment of £600, would cost £3,600. This could be funded from within the Environment Committee budget.

6.5 An on-going annual budget of £5,000 would allow a basic service with scope for some expansion.

## 7. Summary and Conclusions

7.1 Members need to consider whether the Parish Council should continue to fund a Community Toilet Scheme, and if yes:

- a. Should it be Parish Council only scheme or should the District Executive be asked for funding to support the scheme?
- b. Should there be at least one premise in each locality, if not which ones should be retained/removed?
- c. Should there be a flat rate fee, irrespective of available hours, facilities and potential usage?
- d. What is an appropriate level for the fee(s)

7.2 Members need to consider whether the Parish Council should consider taking over the responsibility for the operation of the Wade Row toilets bearing in mind the likely costs and operational issues.

## 8. Recommendations

8.1 The Parish Council should fund the current Community Toilet scheme until 31<sup>st</sup> December 2014, with the exception of The Granby which should be removed from the scheme from 30<sup>th</sup> September and replaced by the Commercial.

- 8.2 The current scheme should be terminated on 31<sup>st</sup> December 2014. A revised scheme should be introduced from 1<sup>st</sup> January 2015. The following premises will be included on the scheme:
1. Saddleworth Craft Co-operative - Delph
  2. Ram's Head – Denshaw
  3. The Swan – Dobcross
  4. Diggle Hotel – Diggle
  5. The Little Shop – Uppermill
  6. The Commercial – Uppermill

Each premise would receive an annual fee of £600. The current signage would be changed to identify the scheme as a Parish Council scheme, some advance signage should also be provided.

- 8.3 The estimated cost of the proposals in the current financial year is £7,400, including £200 for signage, should be funded from balances. The ongoing annual cost is £3,600.
- 8.4 Members agreed, in principle, that the Wade Row toilets should be kept open. The Parish Council should consider taking over their management, subject to the completion of a business case, and that they were handed over in a good state of repair.

## Saddleworth and Lees District Executive

### Budget Report

#### Report of Michele Carr, Assistant Executive Director, Neighbourhoods, Housing and Planning

Portfolio Responsibility: Neighbourhoods

**9 October 2014**

Officer Contact: Lisa Macdonald  
Ext. 5195

#### **Purpose of Report**

To advise the Saddleworth and Lees District Executive of the breakdown of expenditure during 2013/14, its available budget for 2014/15 and potential budget commitments to be considered at this meeting.

#### **Recommendations**

1. That the District Executive notes the funding allocations made by the District Executive to date. The breakdown is attached for information in **Appendix 1**
2. That the District Executive notes the budget available for 2014/15
3. That the District Executive considers allocating an additional £12,000 to the Allotment Site in Uppermill. **Appendix 2**
4. That the District Executive considers allocating an additional £1943.84 required to carry out the improvements for Mills Recreation Sports Pitch. **Appendix 3**
6. That the District Executive considers allocating £2750 for the move of the electricity supply from the old village green site Diggle Village Green to the new site. **Appendix 4**
7. That the District Executive considers allocating £10854.85 for resurfacing of Spring Lees Court car park. **Appendix 5**
8. That the District Executive considers allocating £2,000 to Springhead Community Group for Staging. **Appendix 6**
9. That the District Executive considers allocating £5500 for New Floodlighting for Dobcross Band & Social Club Bowling Green **Appendix 7**
10. That the District Executive considers allocating £4,000 from the Public Health funding allocation for Saddleworth and Lees total of £13,648 to the Healthy Schools Team to deliver the 'Power to Resist' project proposal as outlined in **Appendix 8** and Saddleworth Carers Group allocation of £2,160 in **Appendix**

**8a.** This has been discussed and supported at the Health and Wellbeing Sub Group 24<sup>th</sup> September.

## **1. CURRENT POSITION**

### **1.1 District Executive Budget**

The District Executive has a total allocation of £105,000 (£25,000 revenue and £10,000 capital per ward) which is available to help meet the priorities and actions across the district

Decisions on this budget will be made by the District Executive

### **1.2 Individual Councillor Allowance**

Each Borough Councillor has an allowance of £3,000 on which they may take decisions. Councillors may also decide to pool their individual allowance in order to joint fund projects.

## **2. PROJECTS FOR CONSIDERATION**

The District Executive is asked to consider the following proposals

### **1. Community Toilets**

The District Executive is asked to consider whether it will provide any funding for the Community Toilet scheme and / or towards the funding of the Wade Row toilets.

### **2. Allotments Uppermill Site**

Report submitted from Saddleworth Parish Council. A local ground works and landscaping contractor has visited the site to discuss options for preparing the site, including paths. He has suggested a minor relocation of the gate on the towpath which would remove the need for the gabion and ramp but require a small change to the paths. A Listed Building application will be required for the proposed access gate.

The estimated cost to prepare the site, including the purchase of the stone and timber edging is £19,500. The cost of the timber access gate is not included.

The Saddleworth and Lees District Executive have confirmed that £10,000 is available for work on the Uppermill site, this leaves a shortfall of up to £12,000. (DIF Fund)

### **3. Review of Mills Recreation Sports Pitch**

The report follows a request from the District Partnership to investigate problems with the playing surface and associated drainage at Mills Recreation football pitch. The report includes budget costs associated with the work required

The project has been amended from earlier designs based on an available budget of £20,000. This has meant some compromise and therefore the efficiency of the pitch in terms of drainage will not be as effective as

previous designs. It will however offer much improvement on the existing pitch.

Should additional funds become available in the future then the proposed works are designed to allow add on's in the terms of drainage with the levels already being addressed and the main drainage infrastructure put in place.

Revised total project cost is £21943.84. £20,000 has been allocated previously from DE. A further £1943.84 required to carry out the improvements.

4. DE Funding Application – Diggle Village Green £2750  
Diggle Community Association funding application for contribution to the cost of moving the electricity supply from the old village green site, which is now being developed for housing by First Choice Homes (FCHO), to the new site adjacent to Wharf Mill.  
E-on have quoted £3400 to complete the work. FCHO have offered to pay £650-£800 for the disconnection on their site leaving a balance of £2750.
5. DE Funding Application – Resurfacing of Spring Lees Court Car Park £10854.85 (Capital)  
Funding application submitted by Councillor Adrian Alexander. Request to resurface car park at Spring Lees Court (Sheltered Accommodation) to eradicate potholes and uneven surface so that the residents have no trip hazards as they have told me about their various falls. It will also complete the finish of the sheltered accommodation. This will benefit between 40 – 60 people immediately and more people over a longer period
6. DE Funding Application - Springhead Community Group £2000  
Funding request for portable staging which would enhance the appeal of the Centre for hire and would also be useful in fund raising events run by the Association.
7. DE Funding Application – New Floodlighting for Dobcross Band and Social Club Bowling Green £5500  
Funding request for the replacement of the floodlights with modern lights. If the floodlights can not be renewed then the ability of the club to play evening fixtures would be restricted.
8. Public Health Fund
  - Power to Resist £4,000  
Power to Resist aims to message parents more effectively to delay introducing alcohol to their children and to reduce the amount of alcohol they purchase for their children. Healthy Schools Team will work with Saddleworth School and three primary feeder schools, Friezland, Knowsley, St Agnes to shape a programme.

- Saddleworth Carers Group £2,160

The Carers Group is a sub-group of the Patient Participation Group of Saddleworth Medical Practice (SMP) and has a committee made up of Chair, Secretary, Treasurer and four Carers. This is our sixth year, and we have a regular attendance of 34 members plus. The group meets three times each month in Uppermill. Our programme of events and trips reflect the needs of our Carers and is discussed and agreed with them. Our goal is to support Carers, many of whom have their own health problems and who face a difficult role later in life that they are not well prepared for. Isolation and depression are common features in Carers. Many have good family support but some do not, for a variety of reasons.

£2,160 would fund 2 out of the three sessions per month for the full year.

#### 4. OPTIONS/ ALTERNATIVES

4.1 N/A

#### 5. CONSULTATION

5.1 N/A

#### 6. FINANCIAL IMPLICATIONS

6.1 The total financial position for **2014/15** Saddleworth & Lees District Partnership allocations and the schemes for consideration with indicative funding source are shown below

	<u>Saddleworth &amp; Lees District Partnership</u>	<u>Saddleworth &amp; Lees District Partnership Capital</u>	<u>Councillor 's Budget</u>	<u>Total</u>
Budget Allocation	75,000	30,000	27,000	132,000
Previously approved spend	36,644	10,000	6,425	53,069
Proposed Spend	12,194	10,855	-	23,049
<b>Remaining Allocation</b>	<b>26,162</b>	<b>9,145</b>	<b>20,575</b>	<b>55,882</b>

#### 7. LEGAL IMPLICATIONS

7.1

#### 8. HUMAN RESOURCES COMMENTS

8.1 N/A

- 9. RISK ASSESSMENTS**
  - 9.1 N/A
- 10. IT IMPLICATIONS N/A**
  - 10.1 N/A
- 11. PROPERTY IMPLICATIONS N/A**
- 12. PROCUREMENT IMPLICATIONS N/A**
- 13. ENVIRONMENTAL AND HEALTH AND SAFETY IMPLICATIONS**
  - 13.1 N/A
- 14. COMMUNITY COHESION IMPLICATIONS (INCLUDING CRIME & DISORDER IMPLICATIONS IN ACCORDANCE WITH SECTION 17 OF THE ACT) AND EQUALITIES IMPLICATIONS**
  - 14.1 N/A
- 15. FORWARD PLAN REFERENCE**
  - 15.1 N/A
- 16. KEY DECISION**
  - 16.1 N/A
- 17. BACKGROUND PAPERS**
  - 17.1 NONE
- 18. APPENDICES**
  - 18.1

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**Appendix 1  
2014/15 Allocations from the Saddleworth & Lees District Partnership**

Date of Approval	Project/Initiative	Capital	Cost
<b>2013/14</b>	ANPR Camera (13/14)	£10,000.00	
	Drainage solution at Mills Recreation Group (13/14)	£20,000.00	
	<b>Sub Total</b>	<b>£30,000.00</b>	
	<b>Christmas Lights</b>		
	Support existing Christmas lights commitments		£3,500.00
	Support the provision of district trees in Lees and Uppermill		£3,500.00
	<b>Sub Total</b>		<b>£7,000.00</b>
	<b>Winter Maintenance</b>		
	Refilling of additional grit bins		£2985.60
	Bagged salt for hand held gritters		£850.00
	Summer planting		£5,000.00
	Whit Friday Band Contest		£15,000.00
	<b>Sub Total</b>		<b>£23,835.00</b>
<b>27.03.14</b>	Delph Methodist Car Park	£10,000.00	
	<b>Sub Total</b>	<b>£10,000.00</b>	
<b>19.06.14</b>	Community Engagement and Development		£1,500.00
	Saddleworth Festival of the Arts		£3,500.00
	Uppermill Stage Society		£600.00
	<b>Sub Total</b>		<b>£5,600.00</b>
	Capital (£30,000 of Total £105,000)		
<b>Total</b>		£10,000.00	£36,435.00
<b>Remaining (2014/15)</b>		<b>£20,000.00</b>	<b>£38,565.00</b>

**2014/15 Allocations from the Saddleworth & Lees individual Councilors Allowance**

<b>Cllr Garth Harkness</b>	<b>Allocated: £3,000</b>
100th Anniversary of WW1 - Holy Trinity Church Dobcross	£175.00
<b>Total</b>	<b>£175.00</b>
<b>Remaining</b>	<b>£2,825.00</b>

<b>Cllr Derek Heffernan</b>	<b>Allocated: £3,000</b>
Bulbs for Scouthead & Austerlands Community Group	£300.00
100th Anniversary of WW1 - Holy Trinity Church Dobcross	£175.00
<b>Total</b>	<b>£475.00</b>
<b>Remaining</b>	<b>£2,525.00</b>

<b>Cllr Nikki Kirkham</b>	<b>Allocated: £3,000</b>
Southead & Austerlands Community Group	£300.00
Dobcross Coffee Shop Team	£300.00
Wake up Delph committee	£500.00
Diggle Community Association	£500.00
<b>Total</b>	<b>£1,600.00</b>
<b>Remaining</b>	<b>£1,400.00</b>
<b>Cllr John McCann</b>	
	<b>Allocated: £3,000</b>
<b>Total</b>	<b>£0.00</b>
<b>Remaining</b>	<b>£3000.00</b>
<b>Cllr Adrian Alexander</b>	
	<b>Allocated: £3,000</b>
Housing 21 Community Shop at Old Mill House	£600.00
OMBBA - Slow Melody Contest	£375.00
WW1 Memorial project at Old Mill House	£50.00
Springhead AFC contribution to under 11's kit	£500.00
St Thomas Leefield PCC	£600.00
<b>Total</b>	<b>£2,125.00</b>
<b>Remaining</b>	<b>£875.00</b>
<b>Cllr Val Sedgwick</b>	
	<b>Allocated: £3,000</b>
WW1 Memorial project at Old Mill House	50.00
Lees Band (Whit Walks)	300.00
St Thomas Leesfield PCC	£1,000.00
<b>Total</b>	<b>£1350.00</b>
<b>Remaining</b>	<b>£1650.00</b>

<b>Cllr John Hudson</b>	<b>Allocated: £3,000</b>
<b>Total</b>	<b>£0.00</b>
<b>Remaining</b>	<b>£3000.00</b>
<b>Cllr Graham Sheldon</b>	
	<b>Allocated: £3,000</b>
<b>Total</b>	<b>£0.00</b>
<b>Remaining</b>	<b>£3000.00</b>
<b>Cllr Peter Klonowski</b>	
	<b>Allocated: £3,000</b>
St Thomas Leefield PCC	£500.00
<b>Total</b>	<b>£500.00</b>
<b>Remaining</b>	<b>£2500.00</b>

## Allotment site in Uppermill

The District Partnership provided funding to enable the Parish Council to purchase the allotment site from the Canal and River Trust in March 2013.

In December 2011, the District Partnership allocated £10,000 to support the initial costs involved in bringing the land into allotment use. It was proposed that the funding would cover legal, planning and enabling works. The report identified the proposed works and cost estimates as follows:

<b>Task</b>	<b>Estimated cost</b>
<b>Uppermill Allotment Site</b>	
<i>Supply of stone for the footpaths</i>	£1,700
<i>Supply of Timber edging for footpaths</i>	£1,472
<i>Timber 4 bar post and rail fence to one side</i>	£1,155
<i>Breaking through existing stone wall and making good wall ends and supply and install 1.2 m wide metal gate</i>	£700
<i>Supply and Install Gabion support for access ramp from towpath including all stone and associated access issues (this item would be carried out professionally due to health and safety requirements)</i>	£800
<i>Supply and deliver diversion signage for general public access during works</i>	£300
<i>Cost of planning application</i>	£170
<i>Legal costs</i>	£1,000
<b>Denshaw Allotment Site</b>	
<i>Material for fencing, raised beds</i>	£3,000
<b>TOTAL</b>	<b>£10,297</b>

The report stated that ***“these costs are based on the provision of materials, it is expected that the future allotment holders would provide labour with support from the Council where required”***

A Parish Council working group comprising Councillors Allsopp, Buckley, Knotts and McGladdery was created to deal with the purchase of the site and its subsequent development as allotments. The Parish Council working group held a number of meetings with Councillor Beeley, Lisa MacDonald and Glenn Dale. Glenn agreed to review the original costings, his revised costings included the supply and transporting of top soil to the site and the cost of moving the stone onto the site. It was subsequently agreed that the existing soil is adequate and new top soil is not required.

The nearest vehicular access point to the site is the car park adjacent to Lime Kiln Lock this is approximately .25 km from the entrance onto the allotment site. Around 85 tons of stone is required to construct the paths, as approved as part of the Planning Application. It is estimated that it will take around 13,500 man hours to move the stone, by wheel barrow, from the car park onto the site. No allowance has been made for clearing or levelling the site for either the allotment plots or the paths.

A local ground works and landscaping contractor has visited the site to discuss options for preparing the site, including paths. He has suggested a minor relocation of the gate on the

towpath which would remove the need for the gabion and ramp but require a small change to the paths. A Listed Building application will be required for the proposed access gate.

Access to the car park, to unload the stone, is via Moorgate and Den Lane or Ladcastle Road / Mowhalls Lane and Den Lane. Large (20 tons) vehicles would not be able to use either route. The most cost effective method would be for the stone to be delivered off-site and transferred to smaller vehicles, and then delivered to the car park. The stone could then be loaded into a 2 tons dumper and taken down the towpath. It is estimated that 20 tons of stone could be stored safely in the car park at any one time.

The contractor has proposed creating a 2 metre gap in the wall, which would allow access onto the site for earthmoving equipment and the dumper truck. The weeds would be scraped off and the paths marked out, with the digger bucket, which is 1.2 metres wide. The wooden path edgings would be installed with a membrane under the path, the stone would then be moved from the car park onto the paths on the site. It was also proposed that a stone base would be created for the communal shed. Once the site work was completed the wall would be re-built to create the opening for the gate.

The estimated cost of the work including the purchase of the stone and timber edging is £19,500. The cost of the timber access gate is not included.

The Parish Council working group met at the site to discuss the options and Councillor Knotts agreed to research alternative options for the creation of the path. A reinforcement mesh could be used. The likely cost of the materials is £5,137, the cost of transporting the mesh to the site and fitting it has not been identified. The paths would need to be scraped and levelled before the material was laid. The manufacturer states that it can be laid directly on the ground without a base layer. The site is on a flood plain, thus a base layer may be needed. There would be a need to periodically trim the grass growing through the mesh.

The Parish Council working group agrees that future allotment holders should be expected to prepare individual allotment beds but they should not be expected to construct the footpaths. The work has to accord with Planning Authority specifications that ensure the development site is landscaped to an acceptable standard in the interest of protecting the visual amenity and character of the site and its surroundings. Future allotment holders will not necessarily have the expertise to satisfy this need. Permission must be obtained from The Canal and River Trust before any work is carried out on or adjacent to the tow-path or canal.

There have been discussions about clearing the whole site, three options have been discussed, spraying, scraping off the weeds or using Strimmers & Rotavators. The Parish Council has agreed that only the paths should be cleared, each allotment holder would be responsible for preparing their own plot.

The estimated cost of the work is £22,000, the District Executive has ear-marked £10,000 for work on the Uppermill site. The Parish Council has requested that the District Executive provides all the funding to enable it to provide the access and paths on the allotment site, as out-lined above.

# Review of Mills Recreation Sports Pitch

July 2014

## 1. INTRODUCTION

The report follows a request from the District Partnership to investigate problems with the playing surface and associated drainage at Mills Recreation football pitch. The report will include budget costs associated with the work required.

The project has been amended from earlier designs based on an available budget of £20,000. This has meant some compromise and therefore the efficiency of the pitch in terms of drainage will not be as effective as previous designs. It will however offer much improvement on the existing pitch.

Should additional funds become available in the future then the proposed works are designed to allow add on's in the terms of drainage with the levels already being addressed and the main drainage infrastructure put in place.

## 2. Proposed Works and Budget Costs

Mills Recreation Ground, Lees, Oldham - Improvements to football pitch  
Area 5824m<sup>2</sup> inc. Run offs

### BUDGET QUOTATION

#### Description of works Unit Quantity Rate Cost

##### 1. Site Preparation

- 1.1 Mobilisation & setting up costs
- 1.2 Erect temporary fencing to protect works

##### 2. Surface Level Improvements

- 2.1 Koro off vegetation to approx. 40mm. Tip on site at agreed location
- 2.2 Stone bury/cultivate to depth of top soil taking care not to dig into subsoil layer
- 2.3 Surface level improvements

##### 3. Drainage Works

- 3.1 Install 150mm interceptor drains
- 3.2 Install 150mm main/carrier drains
- 3.3 Install inspection chambers
- 3.4 Construct soakaway **Provisional** item

##### 4. Seedbed preparation

- 4.1 Final trim
- 4.2 Stone rake & remove unwanted debris
- 4.3 Prepare seed bed
- 4.4 Supply & apply pre-seed fertiliser
- 4.5 Supply & apply ryegrass seed sports mix

**Total** £ 20,073.84

##### 5. Maintenance

**3 months establishment / maintenance** £1,870.00

Total Cost of all works including establishment maintenance **£21943.84**

#### Notes

1 No professional fees are included in this quotation

**2 It has been assumed there is a suitable positive outfall available within 10 metres of the pitch for the main drain**

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# Saddleworth and Lees District Executive Funding Application 2014/2015

## SECTION A

Please note that this section of the application will be made part of the District Executive's public reports and be available on our website at [www.oldham.gov.uk](http://www.oldham.gov.uk)

NAME OF ORGANISATION REQUESTING FUNDING (must be same as on Section B): <b>Diggle Community Association</b>
PROJECT TITLE (must be same as on Section B): Diggle Village Green

<p>The project will provide our circa 2300 community with a place to meet and hold community events. It will be the location of; Diggle's Christmas tree and the memorial to WPC Nicola Hughes. It will be a quiet place where villagers can sit and enjoy their surroundings. Diggle Primary School, Diggle Nursery, Kilngreen Church, Diggle residents and the Diggle Community Association will benefit. They will use the site collectively and individually throughout the year.</p> <p>We are looking to move the electricity supply from the old village green site, which is now being developed for housing by First Choice Homes (FCHO), to the new site adjacent to Wharf Mill. E-on have quoted £3400 to complete the work. FCHO have offered to pay £650-£800 for the disconnection on their site leaving a balance of £2750.</p> <p>The Nicola Hughes Memorial fund will cover the cost of the memorial and garden. Councillor Nikki Kirkham has offered £500 towards plants and planters. The Diggle Community Association are looking to raise money for Christmas lights and a tree. FCHO have offered to supply a temporary Christmas tree for 2014.</p> <p>I hope you can see the value of this project and will view our application favourably.</p> <p>Kind regards, Chair: Diggle Community Association</p>	
Total Project Cost	£9500
<b>Amount requested from the District Executive</b>	<b>£2750</b>

Please check that you have included all the necessary enclosures and return this form to your District Co-ordinator

**Christine Wilson, Uppermill Library - upstairs office,  
St Chads, High Street, Uppermill, OL3 6AP  
[chris.wilson@oldham.gov.uk](mailto:chris.wilson@oldham.gov.uk) Tel: 0161 770 8416**

**For reference and historical context:**

- FCHO are currently preparing the ground for building at the old village green site.
  - They will pay £650 - £800 for the removal of the electrical supply pillar.
  - The old tree could not be replanted/relocated and has been felled.
  - The Christmas lights were brittle and have been discarded.
  - The fencing has been retained and can be used on the new site.
  - The proposed site is located between Wrigley Mill Nursery and Wharf Mill.
  - FCHO have offered to supply a Christmas tree for 2014
  - DCA, Diggle School, Kilngreen Church, Cllr. Royce Franklyn, Cllr. Nikki Kirkham and the Nursery are all supporting the project.
  - The Nicola Hughes Memorial Fund will pay for a memorial, benches and plants
  - Cllr. Nicola Kirkham has promised to contribute £500 towards plants and planters.
- E-on have quoted £3400 to install the pillar and connect the electricity. If we deduct the £650 from FCHO there is a shortfall of £2750



# Saddleworth and Lees District Executive Funding Application 2014/2015

## SECTION A

Please note that this section of the application will be made part of the District Executive's public reports and be available on our website at [www.oldham.gov.uk](http://www.oldham.gov.uk)

NAME OF ORGANISATION REQUESTING FUNDING (must be same as on Section B): <b>Councillor Adrian Alexander</b>	
PROJECT TITLE (must be same as on Section B): <b>Resurfacing of Spring Lees Court car park</b>	
<p>To resurface car park at Spring Lees Court (Sheltered Accommodation) to eradicate potholes and uneven surface so that the residents have no trip hazards as they have told me about their various falls. It will also complete the finish of the sheltered accommodation. This will benefit between 40 – 60 people immediately and more people over a longer period.</p>	
Total Project Cost	£10854.85
<b>Amount requested from the District Executive</b>	<b>£10854.85</b>

Please check that you have included all the necessary enclosures and return this form to your District Co-ordinator  
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# Saddleworth and Lees District Executive Funding Application 2014/2015

## SECTION A

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NAME OF ORGANISATION REQUESTING FUNDING (must be same as on Section B): <b>Springhead Community Centre</b>	
PROJECT TITLE (must be same as on Section B): Portable Staging	
<p>The Springhead Community Centre is home to 14 diverse groups including art, drama, fitness and dancing. There are approximately 300 users per week. The building is also let for private parties and events at weekends.</p> <p>For some time we have been aware that portable staging would enhance the appeal of the Centre for hire and would also be useful in fund raising events run by the Association. (We have lost one drama group because we had no staging).</p> <p>The current drama group stage 2 shows a year and the Art Group stage an annual exhibition. Staging would enhance both these events.</p> <p>The Springhead Community Association is constantly looking for ways to raise funds. In the past we have put on Springhead Nights, band nights, and drama nights all of which would have been improved by the acts being raised above the audience. We have also thought of events such as a fashion show and the staging we are looking to buy can be arranged in various formats to suit the occasion.</p> <p>We would look to hire the staging with the hall for private parties but also look to loan it to other community groups if they so wished.</p> <p>Whilst our bank account looks rather healthy we are required by the Charity Commission to have a reserve of around £10,000 and at the moment we are fund raising for a new roof.</p>	
Total Project Cost	£2998 plus VAT (£3597.60)
<b>Amount requested from the District Executive</b>	<b>£2000</b>

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## Saddleworth and Lees District Executive Funding Application 2014/2015

### SECTION A

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NAME OF ORGANISATION REQUESTING FUNDING (must be same as on Section B):  
**Dobcross Band & Social Club**

PROJECT TITLE (must be same as on Section B):  
**New Floodlighting for Dobcross Band & Social Club Bowling Green**

The existing floodlights at the club are past their useful life. They only provide limited light. We have had to make emergency repairs to ensure the wiring is safe. The lights are on old posts and the only way to replace bulbs is by climbing up them, which is dangerous. Modern lights are hinged and much easier to maintain, and use less power.

The project is the replacement of the floodlights with modern lights. If the floodlights can not be renewed then the ability of the club to play evening fixtures would be restricted.

The club and bowling activities facility will benefit the area due to the lack of other local. We will provide strong social and health benefits for the community in an area without easy access to town centre facilities. It is a strong social focus in the area, particularly amongst retired people. It is an inexpensive hobby (£2 per match to play for the club and free to visitors, resting team members and spectators) which keeps people in the community fit and in social contact.

The project will work to address some of our local needs such as health and well-being (adult and young people), crime and ASB, as well as increasing footfall into the club itself to help sustain and develop ourselves over the coming years. We are now looking to engage with local Primary Schools and the community further to increase participation levels and also further use of the facility in general.

Estimated number of people to benefit – the club has 11 teams competing in leagues plus social bowlers. Each team has 10 to 12 members (some people are members of more than one team). There are approximately 80 members who bowl regularly each week. Some bowl on several occasions each week. Matches all involve visiting teams of 10 to 12 members, who come from the Oldham/Tameside areas to play against Dobcross. The green is also used by a neutral cup venue for visiting teams, this being a requirement of our league membership. The green is also used by other organisations for social bowling events, e.g. Saddleworth Male Voice Choir. The funding would therefore benefit upwards of 1000 people each year.

We are hopeful that new floodlights would last at least 30 years at their current usage levels.

Total Project Cost	£6100
<b>Amount requested from the District Executive</b>	<b>£5500</b>

Please check that you have included all the necessary enclosures and return this form to your District Co-ordinator

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**Appendix 8  
Saddleworth and Lees Districts  
Public Health Project Proposals**

<b>Name of project: Power to Resist</b>
<b>Project owner: Healthy Schools Team, Linda Collinge.</b>
<p><b>What is the idea?</b></p> <p>Power to Resist aims to message parents more effectively to delay introducing alcohol to their children and to reduce the amount of alcohol they purchase for their children.</p> <p>Working with Saddleworth School and three primary feeder schools, Friezland, Knowsley, St Agnes the Healthy Schools team are in a good position to engage with parents.</p> <p>We will first meet with a group of young people in school and ask them what they think would be the best way to approach the issue and how we can work more closely with parents on this matter in order to bring about behaviour change. We will work with existing parent forums associated with the schools. These schools are already working on an alcohol education outcome as an Enhanced Healthy School priority and this project will fit appropriately with this work.</p> <p>A programme will then be designed to engage with parents, based on the feedback from the young people. This may take the form of delivering group work session, using available national resources, bringing in 'guest speakers' and professionals from local agencies such as Oasis - but it will be the feedback from the young people that will shape the programme. Funding permitting, we will ask the young people and parents to take part in a 'Education Video' which will be made and can be disseminated more widely (approximate cost £1,000). This is on the basis that we have previously offered sessions to parents based on what we think might work as 'professionals' and it has not had effective take up.</p>
<p><b>Estimated costs</b></p> <p>£4,000</p> <p>Resources: £500</p> <p>Staffing: 2,663</p> <p>Video: £1,000</p>
<p><b>Who will benefit?</b> Parents, children &amp; young people, schools in the participating establishments and the local community.</p> <p><b>How Many residents will benefit?</b></p> <ul style="list-style-type: none"> <li>• Young people in consultation group: 15 – 20</li> <li>• Parents taking part in the programme across the 4 schools: 24 – 40 (between 6 and 10 in each school)</li> </ul> <p>Parents receiving the link to view the video through parent mail, social media and newsletters:</p> <ul style="list-style-type: none"> <li>• Sadd 30 parents</li> <li>• Friezland 30 parents</li> <li>• Knowsley 30 parents</li> <li>• St Agnes 30 parents</li> <li>• Parents from other schools in the areas could also benefit from access to the video link</li> </ul>
<p><b>What impact do we expect and how could we measure it?</b></p> <p>The Healthy Schools lead is designing a short questionnaire to capture parent's attitudes at the start of the programme and again at the end. This will assist us to measure possible impact by assessing values and beliefs, which as we know impact on behaviour in the longer term.</p>

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**Appendix 8a  
Saddleworth and Lees District  
Public Health Project Proposal**

<b>Name of project: Grant to support the 2014/5 social programme</b>
<b>Project owner: Saddleworth Carers Group for those with memory problems</b>
<p><b>What is the idea:</b> As we all know, dementia is a growing problem, and most families will be affected by dementia at some point. The number of people diagnosed with dementia is set to rise significantly as people are living longer with 850,000 people currently diagnosed in the UK.</p> <p>The Carers Group is a sub-group of the Patient Participation Group of Saddleworth Medical Practice (SMP) and has a committee made up of Chair, Secretary, Treasurer and four Carers. This is our sixth year, and we have a regular attendance of 34 members plus. The group meets three times each month in Uppermill. Our programme of events and trips reflect the needs of our Carers and is discussed and agreed with them. Our goal is to support Carers, many of whom have their own health problems and who face a difficult role later in life that they are not well prepared for. Isolation and depression are common features in Carers. Many have good family support but some do not, for a variety of reasons.</p> <p>The group offers support through a social setting for Carers and often the people they care for, with people who are in the same situation, in which they feel comfortable. Enabling much needed respite for Carers but also a chance for people with memory problems to feel they are still part of a community by attending the meeting and going on the outings.</p> <p>A light lunch or soup and a sandwich is provided which is part of the normalization for Carers and the people they care for. The cost of this is £90 per session.</p> <p>The group also provides practical support by informing on allowances that Carers are entitled to apply for, and practical support through helping to complete the required forms. Signposting Carers to Admiral Nurses, Community Liaison Nurses, and local help in the home organizations has also become part of the information that the group can provide.</p> <p>The group works closely with Saddleworth Medical Practice in identifying Carers and patients who may find the group beneficial to their health and wellbeing, but membership is not just limited to patients from the practice and currently has members from Saddleworth, Lees and further afield.</p>
<b>Estimated costs:</b> £2,160 would fund 2 out of the three sessions per month for the full year.
<b>Who will benefit:</b> Carers and the people they care for with memory problems from Saddleworth and Lees district.
<b>How many residents will benefit:</b> Group attendance is 34 has an average, although the additional week will allow the group to grow in numbers.

**What impact do we expect and how could we measure it:**

Improved health and wellbeing of Carers and people with memory problems living longer within their community through support for their carers.

Increased numbers of carers being supported through the group.

Numbers of Carers signposted to support social and care organisations

A satisfaction survey could be undertaken from all of the group members.

## Saddleworth and Lees District Executive

### Petitions

#### Report of the Borough Solicitor

9<sup>th</sup> October 2014

Officer Contact : Lori Hughes, Constitutional Services Officer, ext 4716

#### Reason for Decision

The District Executive is requested to note the petitions received. This petition has been forwarded to the Chair of the District Executive in order to convene a meeting with the Ward Members and appropriate officer.

#### Petitions Received:

Reference 2014-002: Request for Review of Double Yellow Lines on Hood Square, received 12<sup>th</sup> August 2014 with 44 signatures.

#### Recommendations:

The District Executive is recommended to note the petition received.

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